



# Fellowship in Head & Neck Surgical Oncology

Affiliation with KLE University, Belgaum, Karnataka

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**Hospital Address:**

Kailash Cancer Hospital & Research Centre,  
Muni Seva Ashram,  
At & Post: Goraj, Ta. Waghodia, Dist. –  
Vadodara – 391760  
Gujarat, India

**Mailing Address (Baroda Office):**

Muni Seva Ashram,  
12, Bluechip Complex,  
Opp. Parsi Agiyari,  
Rajshree Cinema Street, Sayajigunj,  
Vadodara – 390005  
Gujarat, India

## **About Institute – Kailash Cancer Hospital & Research Centre, Goraj**

Serving as a Comprehensive Cancer Center, Kailash Cancer Hospital & Research Centre , Goraj is a tertiary care hospital providing excellent cancer care under one roof.

- KCHRC, Goraj is equipped with state of art Medical and Diagnostic equipments for Oncology Care, serving around 50,000 patients every year.
- KCHRC is ranked 2nd for cancer treatment and high load of patients in Gujarat.
- KCHRC has highly dedicated, skilled and experienced 20 Full time Consultants, 10 Visiting Consultants and 10 Medical Officers with 112 Nursing Staff, 45 Technicians in Various Department and 5 Research personnel in supportive team.
- KCHRC has a dedicated Molecular Genetic Laboratory in collaboration with MedGenome
- The Hospital has its Infection Control Committee, In House Microbiology Department, Central Sterile Service Department (CSSD) and Laundry.
- Clinical Research Department with Institutional Ethics Committee and ongoing National and International Clinical trials
- 10 Modular Operation theatres with Advance technology and Anaesthesia facilities.

Following Specialities available at KCHRC, Goraj

Departments	Facilities Available
Oncology	<ul style="list-style-type: none"> <li>- Surgical Oncology</li> <li>- Medical Oncology</li> <li>- Radiation Oncology</li> </ul>
Support or Diagnostic	<ul style="list-style-type: none"> <li>- Radiology : Mammography, X-Ray, USG, OPG, CT-Scan, Colour Doppler</li> <li>- Clinical Pathology</li> <li>- Histo – Pathology</li> <li>- Molecular Genetic Lab</li> <li>- Blood bank</li> <li>- Nuclear Medicine ( PET SCAN, Gamma Camera )</li> </ul>
<b>Allied Speciality</b>	
<ul style="list-style-type: none"> <li>- Anaesthesia and Critical care</li> <li>- Dermatology</li> <li>- Endocrinology and Diabetology</li> <li>- General surgery</li> <li>- Obstetrics and Gynaecology</li> <li>- Oral and Maxillofacial Surgery</li> <li>- Padiatrics</li> <li>- Plastic and Reconstructive Surgery</li> <li>- Pulmonology</li> <li>- Urology</li> <li>- Gastroenterology / GI Surgery</li> </ul>	<ul style="list-style-type: none"> <li>-Dental</li> <li>-Ears, Nose and Throat (ENT)</li> <li>-Gastroenterology</li> <li>-Maternal and foetal Medicine</li> <li>-Ophthalmology</li> <li>-Orthopaedics</li> <li>-Physiotherapy</li> <li>-Psychiatry</li> <li>-Thoracic Surgery</li> <li>-Neuro Surgery</li> </ul>
Facilities	<ul style="list-style-type: none"> <li>- 24 hours pharmacy</li> <li>- Hygienic food facilities at subsidised rate</li> <li>- In house Blood Bank</li> <li>- Ambulance</li> <li>- 20 Beds ICU</li> <li>- Dormitory facilities at Only Rs. 25 for One Person</li> <li>- Minimum Consultation charges</li> </ul>
Support Services	<ul style="list-style-type: none"> <li>- Cancer Awareness</li> <li>- Cancer Prevention</li> <li>- Pain and Palliative Care Clinic</li> </ul>

## **Fellowship Course in Head & Neck Oncology:**

### **Objectives:**

The Fellowship Programmes in Head & Neck Surgical Oncology (HNSO) has objectives....

- To train individuals to provide state of the art multidisciplinary care for patients with cancer
- To develop leaders in the field of Head & Neck Oncology
- To provide Surgeons with comprehensive academic, research and clinical training in Fellowship in Head and Neck Cancer Surgery

### **The Programme**

#### **❖ Duration:**

Duration of the Course shall be **one years** from the date of commencement of the course. The date of commencement of the course will be as certified by the Course Coordinator, KCHRC, Goraj

#### **❖ Number of seats:**

Intake of candidates will be limited to 1 (one) candidate per year.

#### **❖ Eligibility Criteria:**

- Should have passed the PG Degree General Surgery / PG Degree ENT / MDS in Oral & Maxillofacial Surgery from any of the Medical Colleges in India, recognized by the Medical Council of India.
- M.B.B.S. / Bachelor Degree recognized by the Medical Council of India
- Candidates should have their MBBS/PG Degrees registered with Medical Council of India and Gujarat State Medical Council (India/State).

**Note:** *Candidates who have appeared or are appearing for the MD/MS examination may apply but the provisional or permanent PG Degree certificate should be produced at the time of admission counselling if selected, failing which admission will not be granted.*

## ❖ How To Apply

Aspiring candidates have to submit Filled Application Form along with the supporting documents and **application fee of Rs. 2000/- (Rupee Two Thousands only)**

**Application should be made on name of “The Course Coordinator, Kailash Cancer Hospital & Research Centre, Muni Seva Ashram, Goraj.”**

Cheque / Demand Draft for Payment of Fees should be made in favour of “Kailash Cancer Hospital & research Centre” payable at Goraj Branch.

Online Transaction:

**Name:** Kailash Cancer Hospital & Research Centre

**A/C No. :** 10602127781, **Bank Name:** State Bank of India, **IFSC Code:** SBIN0009483

### **Documents to be furnished along with the application form:**

- PAN Card
- ID Proof (Passport/ Driving Licence/ Voter ID Card )
- Address Proof ( Passport / Voter ID Card)
- Two Passport Size recent photographs
- Educational / Academic Documents:
  - Final MBBS Mark sheets.
  - MBBS Degree Certificate.
  - MDS/MS Degree Certificate.
  - Medical Council Registration Certificate of MBBS/PG Degree of Gujarat. Those who have applied for registration can attach receipt of application
  - Certificate from Principal of respective Medical College/Institution for candidates who are appeared/appearing for MDS/MS (in case of candidates who have not yet passed the course).

## ❖ Selection Process

- The application form will be scrutinized and candidate will be informed for further process whose application fulfils eligibility criteria.
- Candidate will be asked for written Screening Test followed by Interview
- The screening test will be a written MCQ Type test and candidates will be shortlisted for the interview based on the marks obtained in the screening test.
- The Course Coordinator, KCHRC, Goraj will prepare and publish the Select List and Wait list of Candidates.
- Candidates who do not turn up for the allotment as per schedule, at the place and time notified, will forfeit their chance for admission, and for future admission candidate have to apply again followed by new application, Screening Test and Interview.
- Examination Patterns and Syllabus (**Annexure – ii**)

### ❖ **Working Hours and Leave during the course:**

- Candidate has to work for 6 days a week for 9.00 am to 5.00 pm. After these working hours he/she will be on "On Call" duty.
- Emergency duty or duty on week off days may be assigned by course director.
- All the 6 days of a week for a year are working days for fellows.
- Week off will be decided by Course Director for Fellow.
- They will be permitted to avail casual leave for 21 days, but not more than 10 days at a stretch. Any other leave will entail extension of the course.
- Those who take leave without prior sanction are liable to be considered to be on unauthorized absence. If the fellow is absent without authorization for more than 10 days, he / she will be terminated from the course and liquidated damages will be realized
- CMEs, workshops and other academic programmes conducted by recognized academic bodies are essential aspects of training programme. All fellows will be permitted to attend such programmes without affecting the routine working of the Department concerned. The Heads of Departments/ Course Director shall sanction leave-on-duty to fellows provided they apply prior to the CME programme and the Head of Department is convinced about the genuineness of the programme and utility of the particular course. The fellows on returning from the programme should submit attendance certificate to the Head of the Department.

### ❖ **Private Practice**

No Fellows can engage in private practice of any sort during the course of study.

### ❖ **General**

- All students admitted to KCHRC, MSA, Goraj will be bound by the rules and regulations as decided by the Course Coordinator, KCHRC, Goraj or Organisation Policies.
- Change in residential address or postal address or mobile number or email ID should be notified to Management or Course Coordinator within two working days i.e. within 48 hours.
- Notwithstanding anything contained in the Prospectus, the Director may at any time revise or amend any clause in the prospectus.
- Any court cases/disputes shall be within the exclusive jurisdiction of competent courts in Vadodara Only.

### ❖ **Liquidate Damage:**

Candidate shall not discontinue the fellowship before completion of course or given duration. In case he/she decides to discontinue the course before Completion / or given duration he/she shall give one month notice to The Course Director and pay an amount of Rs.1,00,000/- as Liquidate Damages.

## ❖ **Fellowship Curriculum**

### **The fellowship will provide clinical exposure to the following**

- Head and neck pathology
- Radiation biology and therapeutic radiation oncology
- Head and neck medical oncology
- Maxillofacial prosthetics
- Oncologic nutrition
- Head and neck diagnostic radiology and nuclear medicine
- Speech and language rehabilitation
- Head and neck reconstruction
- Para-nasal sinus malignancy
- H&N Skin cancer
- Salivary gland neoplasms
- Oral cavity cancer
- Larynx preservation protocol
- Laryngeal cancer surgery
- Neck Dissection
- Oro-pharyngeal cancer
- Hypo-pharyngeal cancer
- Cervical esophageal cancer
- Thyroid and parathyroid neoplasms
- Morbidity and mortality conferences
- Journal clubs
- Clinical research protocol

### **The learning process will be facilitated by:**

- Clinical expertise gained by working alongside experienced Oncologists.
- Attendance in Regularly Multi-specialty tumor boards.
- Teaching sessions, which would include inter disciplinary seminars (involving radiation, medical and palliative care besides the parent unit.), Journal clubs, and case presentation.
- Assisting and hand on experience in all Head and Neck oncology surgery
- Posting to Medical, Radiation, Community oncology and palliative care for an exposure to these areas of oncology.
- Project work in the form of at least one publication in any oncology journal and involvement in community based intervention programme for cancer.
- Lectures by experts in the field of basic sciences, preventive oncology, tumour registry, molecular biology & genetics.

### ❖ **Fees & Stipend**

- Fees per Year: 75,000/- (Applicable to selected Candidate only)
- Stipend per Month: 50,000/-

## ❖ Evaluation:

### **Total: 300 Marks**

#### **Internal Assessment by Internal Faculty (100 Marks):**

100 Marks based on Operating skills, time spent with patients, various departmental activities and knowledge, attendance, overall behaviour toward work and organisation, Participation in Seminars/ workshop/conferences, tumour board presentations.

#### **Final Assessment: (Total 200 Marks)**

At the end of the course, Final Assessment will be done which comprises of theory and practical knowledge of the candidate. It includes:

- Two Theory Paper (50 marks each)
- Two Clinical Case Discussions/ Dissertation (50 marks each)

## ❖ Course Completion

Successful completion of the fellowship programme mandates the following:--

- Pass in the Exit Exam
  - Log book
  - Dissertation
  - At least one publication
  - At least one oral paper / poster in National/International conference
- Upon Successful completion of fellowship programme, you will be given completion certificate against candidate no-dues certificate from course Director.

# KAILASH CANCER HOSPITAL AND RESEARCH CENTRE MUNI SEVA ASHRAM

AT- GORAJ, TA. VAGHODIA, DIST. VADODARA – 391760 PH. 02668-268041

## Application form For Fellowship in Head & Neck Oncology For Year: \_\_\_\_\_

Date of Application: \_\_\_\_\_

<b>Name of Candidate</b>	
<b>Age</b>	
<b>Sex</b>	
<b>Date of Birth (dd/mm/yyyy)</b>	
<b>Residential Address</b>	
<b>Postal Address</b>	
<b>Mobile</b>	
<b>Email</b>	
<b>Emergency Contact</b>	

### Academic Detail

No	Qualification	Institute / university	Year of Passing



## Experience

No	Institute	Position	Duration	
			From	To

**Registration No:**

**MCI:** \_\_\_\_\_ **Gujarat Medical Council:** \_\_\_\_\_

**Publication: Please Attach list**

**Application Fees (If):** Rs \_\_\_\_\_ **Date:** \_\_\_\_\_

**Cheque/DD No:** \_\_\_\_\_ **Bank name:** \_\_\_\_\_

\*\*Cheque / Demand Draft of Rs. 2,000/- as Application for Fees should be made in favour of "Kailash Cancer Hospital & research Centre" payable at Goraj Branch

**Online Transaction (Transaction Detail/Receipt Required on Submission):**

**Name:** Kailash Cancer Hospital & Research Centre

**A/C No. :** 10602127781, **Bank Name:** State Bank of India, **IFSC Code:** SBIN0009483

\*\* Please attach all the documents which are mentioned in Brochure

The above details are true and best of my knowledge. I understand that any misrepresentation of facts may be called for disciplinary action.

Signature: \_\_\_\_\_

Name : \_\_\_\_\_

Date: \_\_\_\_\_

Please affix your  
recent passport size  
photograph

**Post Your Application Form On This Address:**

**The Course Coordinator, HR Department, Muni Seva Ashram, 12, Bluechip Complex, Opp. Parsi Agiyari, Rajshree Cinema Street, Sayajigunj, Vadodara – 390005. Gujarat, India.**

**Document Required:**

- Degree Certificate (Graduate & PG), Two Passport Size Photograph, One Identity Proof, Residential Proof, Registration Certificate (if any).

## ANNEXURE – II

### Selection Method and Marks

Total: 100 Marks

**Part I –Written Test: 50 MCQ Type questions**

**Part II - INTERVIEW (VIVA) - 30 marks**

**Part III – MARKS ASSIGNED FOR ACADEMIC RECORDS AND EXPERIENCE- 20 marks**

- **8 Marks (Maximum)** : for publication in Indexed Medical Journals only, One Publication equals to 2 marks against submission of Xerox Copy of Publication
- **10 Marks ( Maximum):** Work experience in Surgical Oncology/Head & Neck Surgical Oncology
- **2 Marks – Gold Medal In Athlete or Education (Graduate or PG)**
  - Experience less than one year: **5 marks**  
(Experience less than 6 months will not be counted)
  - Experience more than a year: **10 marks**

Candidates will be assessed about clinical procedures, skills, aptitude, commonly practiced protocols, current evidence and recent advances in the speciality.

Candidate needs to produce a certificate of proof for the experience in Surgical Oncology/Head & Neck Surgical oncology.